

INTERNAL QUALITY ASSURANCE CELL

AMAR SHAHEED BABA AJIT SINGH JUJHAR SINGH MEMORIAL COLLEGE BELA RUPNAGAR PUNJAB-140111 Est. 1975

Govt. Aided under 2(f) and 12(B) of UGC, Permanently Affiliated to Punjabi university, Patiala
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Action taken report of 59th MEETING OF IQAC

Ref. No.: IQAC/BELA/19/11/59

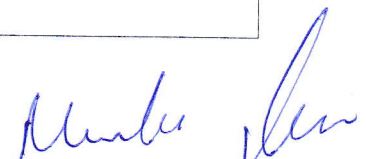
dated 6/11/2019

59th meeting of IQAC was held on 6 November, 2019 in the conference hall of the Managing Committee Block at 2.00.p.m. onwards.

AGENDA	ACTION TAKEN
Agenda 59.1: Confirmation of minutes of previous meeting RESOLUTION: Minutes of previous meeting were confirmed.	Minutes confirmed
Agenda 59.2: Review of Add on Courses RESOLUTION: college has got add on courses from UGC. AP Rakesh Joshi will present progress report within 15 days to Coordinator.	AP Rakesh Joshi was consigned responsibility to compile requisite data.
Agenda 59.3: Monitoring of Committees RESOLUTION: It was resolved that committees work will be evaluated by Dr. Mamta Arora.	Committees presented their reports. Committees having unsatisfactory progress were given suggestions to improve further.
Agenda 59.4: MIS Progress RESOLUTION: It was resolved that Mr. Gurdeep Singh will ask representatives to do compliance of data entry as early as possible.	MIS work will be reviewed after suggestion from Chairperson.
Agenda 59.5: Review of Mentor Mentee RESOLUTION: It was decided to check the status of use of ICT by teachers of all departments. Coordinator will finalize the Performa to check same by faculty and do needful to enhance usage of same. Dr. Parvinder will do compliance.	Performa was circulated to mentors as per decision of IQAC.
Agenda 59.6: Display of hoardings/Banners/Slogans/Photos	Committee work was satisfactory.

<p>RESOLUTION: To create awareness and to sensitize stakeholders it was decided to review displayed items in the campus. Dr. Baljeet singh and AP Amajeet Singh will complete the task.</p>	
<p>Agenda 59.7: Green Practices RESOLUTION: It was resolved to start Green Practices Project in the campus. Dr Baljeet singh were assigned the duty.</p>	<p>One project has been implemented and other project is in process.</p>
<p>Agenda 59.8: Course files RESOLUTION: It was decided to upgrade course file content as per CIE.AP Rakesh Joshi will do compliance of work.</p>	<p>Course files have been submitted in IQAC.</p>
<p>Agenda 59.9: Association reports RESOLUTION: It was decided that Association reports will be submitted in IQAC and coordinator will do needful.</p>	<p>Association reports were found to satisfactory.</p>
<p>Agenda 59.10: ATR of slow learners and Advanced Learners RESOLUTION: it was resolved that Action Taken report of each department of slow learners and Advanced learners will be submitted to Dr. Parvinder Kaur.</p>	<p>ATR has been submitted to Dr. Parvinder Kaur.</p>
<p>Agenda 59.11: Alumni data and MIS RESOLUTION: AP Pritpal Singh was assigned the duty to enter Alumni data in MIS along with technician Bikramjit Singh within a week of information of Alumni.</p>	<p>Data has been uploaded on MIS.</p>
<p>Agenda 59.12: Evaluation Reform committee RESOLUTION: It was decided to follow recommendations of Evaluation Report of UGC and Examination committee will do needful.</p>	<p>Evaluation reform committee has been formed under the chairmanship of Controller of Examination.</p>
<p>Agenda 59.13: Yoga classes RESOLUTION: It was resolved that AP Amarjit Singh will conduct Yoga Classes.</p>	<p>Meeting was held with HODs to proceed further.</p>
<p>Agenda 59.14: ATR on Feedback RESOLUTION: ATR of feedback was discussed and it was decided to upload on website.</p>	<p>Feedback collection is in process.</p>


Chairperson, IQAC


Coordinator, IQAC

Principal
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